



CODDENHAM PARISH COUNCIL MEETING

Minutes

Thursday 24th January 2019

In Attendance: Cllr. Burgess, (Chair), Cllr. J. Fawdry, Cllr. A. Fowler, Cllr. C. Hardy, Cllr. J. Keeble, Cllr M. Lock, Cllr. J. Peacock, (minutes), Cllr. J. Soanes.

1. To **RECEIVE** and **APPROVE** apologies for absence.

Apologies were received from Cllr D Burton (holiday), Cllr A Darell-Brown (work), Cllr M West (illness) and Mr Whitehouse, (Clerk), (holiday), and accepted.

2. To **RECEIVE** any Declarations of Interest or delegated Dispensation decisions or **APPROVE** such dispensation requests as needed.

None received.

3. To **CONSIDER** comments from residents of the Parish on current agenda items.

No members of the public were present.

4. To **RECEIVE** a report on the Management of the Community and Sports Centre.

At the request of the Chair, Cllr A Fowler introduced and reviewed an advisory report and associated attachments setting out procedures and options for the transfer of the Coddenham Community Centre to a Charitable Trust. Cllr Fowler drew attention to and confirmed that the setting up of the Trust should be initiated by the Council. Council agreed that the formal name of the Trust should be 'Coddenham Community Centre Charitable Incorporated Organisation (CIO)' and that for registration purposes the postal address would be that of the Community Centre. Potential Trustees had been identified with the assistance of a parishioner, Mr A McPherson, who had confirmed that others who had committed were Mrs A Thompson, Mr R Collins and Mr M Lock (who confirmed that he would not be seeking re-election to the Parish Council at the forthcoming elections in May). The Chair then informed Committee that Mr M Darrell-Brown had also expressed an interest in being considered. The potential transfer of the village playing field to the proposed Trust was discussed. In the event that this was finally agreed, the Council stressed that the aims of the original 1923 bequest would be wholly protected. Discussion ensued in respect of the transfer of this asset and the designated working group would explore possible options for further consideration, including initially that of a Management Agreement.

The Council considered the report set out in Item 4, and the two proposals therein, promoted by Cllr A Fowler and seconded by Cllr J Peacock, were unanimously **APPROVED**.

In respect of the submission of on-line registration forms to the Charity Commission, Council unanimously agreed Cllr A Fowler's recommendation that Cllr Peacock should process the application and begin by preparing and submitting the required documentation as soon as practicable.

Other matters discussed related to:

Cllr D Burton would assist the Working Group in progressing matters.

A report would be prepared for discussion at the February 2019 meeting setting out matters requiring Council resolutions appertaining to terms and conditions of any transfer of the Community Hall to the proposed Trust.

A proposal for a limited contingency fund to provide resources to enable further advice if required to be taken from Groundworks would be prepared for the February 2019 Committee.

The meeting closed at 8.10pm.