

Coddenham Parish Council



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To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Thursday, 14 July 2022**, scheduled for 7.30pm, when the under-mentioned business will be transacted.

Sue Frankis

Clerk to the Council and Proper Officer

Thursday, 14 July 2022

AGENDA

1. To **APPROVE** apologies for absence
2. To **AGREE** to Delegate the Power to Grant Dispensations to the Clerk
3. To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests, as received before the meeting, as needed
4. PUBLIC FORUM:
 - a) to **RECEIVE** comments from residents of the parish on current agenda items
 - b) to **RECEIVE** reports from the County and District Councillors
5. To **RECEIVE and CONFIRM** the Minutes of the Parish Council meeting held on 12 May 2022
6. To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 12 May 2022
7. **FINANCE:**
 - a) to **APPROVE** the Schedules of Payments for June and July 2022
 - b) to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Reports for 31 May and 30 June 2022
 - c) to **AGREE** to transfer £6,500.00 from the PWLB 2022/23 Repayment (earmarked) Reserve to the 2022/23 budget heading PWLB 2022/23
8. To **RECEIVE** the report from the Coddenham Parish Council Coddenham Centre Management Group representative
9. To **CONSIDER** parishioner request for 'horse rider' warning signs on Lower Road
10. To **AGREE** the SALC Internal Audit 2020/21 Action Plan and Responses to Recommendations Raised, and to **RECEIVE** the SALC Terms of Reference 2022
11. To **AGREE** the Coddenham Parish Council Effectiveness of Internal Audit 2022/23
12. To **CONSIDER** planning matters, including receipt of the Planning Schedule 30 June 2022 and to retrospectively **AGREE** the Parish Council Response to the East Anglia GREEN Consultation

13. To **AGREE** Tree Works
14. To **RECEIVE** an update from the Coddtenham Parish Council Highways Working Group and to **AGREE** actions as required
15. To **RECEIVE** the Churchyard Report and to **AGREE** actions as required
16. To **RECEIVE** the St Mary's Closed Churchyard Risk Assessment and to **AGREE** actions as required
17. To **RECEIVE** updates from the Mill Hill, Broom Hill and Allotment Working Groups, and to **AGREE** actions as required
18. To **AGREE** Purchase of a Replacement Parish Council Litter Bin, outside the Community Shop
19. Parish Plan, incorporating a Parish Survey
20. To **AGREE** Purchase and Location of a Defibrillator
21. To **AGREE** to set up a monthly direct debit to pay the Barclaycard Business Credit Card balance
22. To **RECEIVE** the Mill Hill Risk Assessment and to **CONSIDER** any Actions
23. To **ADOPT** Revised Standing Orders 2022
24. To **ADOPT** Revised Financial Regulations 2022
25. To **DECLARE** a Parish Councillor Vacancy, due to the resignation of Cllr I Burgess
26. Parish Council 'Drop-in Surgeries': Feedback and Matters Raised, including to **AGREE** proposal for Creation of Woodland / Copse Fronting Church Road
27. To **APPOINT** a Councillor to Undertake the Review of the Effectiveness of the Systems of Internal Controls
28. Dropped Kerb Installation, Forge House, School Road, Coddtenham
29. Road Closures: to **CONSIDER** the impact on the Community Shop
30. To **CONFIRM** the date of the next meeting of the Parish Council, 8 September 2022
31. Matters raised by members, including matters for consideration at the next Parish Council meeting