

Coddenham Parish Council



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To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Thursday, 16 March 2023**, scheduled for 7.30pm, in the Foyer of the Coddenham Centre, when the under-mentioned business will be transacted.

Sue Frankis

Clerk to the Council and Proper Officer

Thursday, 16 March 2023

AGENDA

1. To **DECLARE A VACANCY** due to the resignation of Cllr Fawdry
2. To **RECEIVE** and **APPROVE** apologies for absence
3. To **RECEIVE** any Declarations of Interest or Delegated Dispensation Decisions and to **APPROVE** such dispensation requests, as received before the meeting
4. PUBLIC FORUM:
 - i. to **RECEIVE** comments from residents of the parish on current agenda items
 - ii. to **RECEIVE** reports from the County and District Councillors
5. To **RECEIVE** and **CONFIRM** the Minutes of the Parish Council meeting held on 19 January 2023
6. To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 19 January 2023
7. FINANCE:
 - i. to **APPROVE** the Schedules of Payments for February and March 2023
 - ii. to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Reports for January and February 2023
 - iii. to **AGREE** to vire £58.02 from precept budget heading 'Clerk's Salary' to 'Consumables & Admin' and £125.00 from 'Professional Fees' to 'SWT Survey'
 - iv. to **AGREE** to transfer £350.00 from the Tree Works Reserve account to the 2022/23 General Fund
 - v. to **CONSIDER** the S137 grant request received from Barham Parish Council
 - vi. to **AGREE** to remove Mrs J Fawdry as a bank signatory
8. To **AGREE** the Neighbourhood CIL Expenditure Report March 2023
9. Parish Council Elections, 4 May 2023

10. To **RECEIVE** the report from the Coddendam Parish Council Coddendam Centre Management Group representative
11. To **RECEIVE** an update from the Highways Working Group and to **AGREE** actions as required
12. To **RECEIVE** the Planning Schedule February, and to **CONSIDER** any planning matters
13. To **RECEIVE** the Churchyard Report and to **AGREE** actions as required
14. To **RECEIVE** the St Mary's Closed Churchyard Risk Assessment and to **AGREE** actions as required
15. To **RECEIVE** the Report from the Broom Hill Trust Council and to **AGREE** actions as required
16. To **RECEIVE** the Report from the Mill Hill, Three Cocked Hat and Allotment working group
17. Parish Council 'Drop-in Surgeries'
18. To **RECEIVE** the report of the maintenance inspection of CPC physical assets and to **AGREE** the Asset Register 2023
19. Sizewell 'C' Project Update - public meeting, as requested by Cllr Gregory
20. Suffolk County Council Thermal Imaging Camera Loan Project update
21. Litter Pick, as requested by Cllr Soanes
22. 2023 Parish Council Newsletter, as requested by Cllr Gregory
23. To **AGREE** the 2023 Parish Council Grass Cutting Contract.
24. To **AGREE** to renew the Clerk's SLCC membership
25. To **AGREE** the re-appointment of the Council's Internal Auditor
26. To **ADOPT** the Risk Assessment and Management (Financial) 1 April 2022 to 31 March 2023
27. To **ADOPT** the Risk Management Strategy 2023
28. To **ADOPT** the Risk Management Register 2023
29. To **ADOPT** the Internal Control Statement 2023
30. To **CONFIRM** the date of the next meeting of the Parish Council, 11 May 2023, the Annual Parish Council meeting
31. Matters raised by members, including matters for consideration at the next Parish Council meeting