

# Coddenham Parish Council



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To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Thursday, 19 January 2023**, scheduled for 7.30pm, when the under-mentioned business will be transacted.

*Sue Frankis*

Clerk to the Council and Proper Officer

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Thursday, 19 January 2023

## AGENDA

1. To **RECEIVE** and **APPROVE** apologies for absence
2. To **RECEIVE** any Declarations of Interest or Delegated Dispensation Decisions and to **APPROVE** such dispensation requests, as received before the meeting
3. PUBLIC FORUM:
  - a) to **RECEIVE** comments from residents of the parish on current agenda items
  - b) to **RECEIVE** reports from the County and District Councillors
4. To **RECEIVE** and **CONFIRM** the Minutes of the Parish Council meeting held on 24 November 2022
5. To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 24 November 2022
6. FINANCE:
  - a) to **APPROVE** the Schedules of Payments for December 2022 and January 2023
  - b) to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Report for November and December 2022
  - c) to **AGREE** to:
    - (i) transfer PWLB 2022/23 Repayment (earmarked) Reserve of £6,500.00 to the 2022/23 General Fund
    - (ii) transfer £75.00 from the CIL Reserve to the 2022/23 General Fund, to pay for the Mill Hill warning sign
    - (iii) to vire £75.00 from budget heading 'Professional Fees' to the budget heading 'Jubilee Tree Plaque'
7. To **RECEIVE** the report from the Coddenham Parish Council Coddenham Centre Management Group representative
8. To **RECEIVE** an update from the Highways Working Group and to **AGREE** actions as required

9. To **RECEIVE** the Planning Schedule December 2022, and to **CONSIDER** any planning matters
10. To **RECEIVE** the Churchyard Report and to **AGREE** actions as required
11. To **RECEIVE** the St Mary's Closed Churchyard Risk Assessment and to **AGREE** actions as required
12. MILL HILL, BROOM HILL AND ALLOTMENT WORKING GROUP
  - a) to **AGREE** felling of diseased Sycamore tree at Mill Hill
  - b) to **RECEIVE** reports
  - c) to **CONSIDER** the Broom Hill trust arrangements and to **AGREE** actions as required
  - d) to **AGREE** formation of a Mill Hill Management Group
13. Parish Council 'Drop-in Surgeries'
14. Autumn Parish Council newsletter
15. To **RECEIVE** the report of the maintenance inspection of CPC physical assets
16. Footpaths, as requested by Cllr Soanes, including Suffolk County Council contract
17. Three Cocked Hat, as requested by Cllr Soanes
18. To **CONSIDER** grant request received from SARS
19. Sizewell 'C' Project Update - public meeting, as requested by Cllr Gregory
20. Coddendam Fete 2023 – to **AGREE** Parish Council stalls and games co-ordinators, as requested by Cllr Mills
21. Suffolk County Council Thermal Imaging Camera Loan Project update
22. To **AGREE** 2023/24 Parish Council meeting dates, and the date of the Annual Parish Meeting
 

Annual Parish Meeting	11 May 2023
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Parish Council Meeting	13 July 2023
Parish Council Meeting	14 September 2023
Parish Council Meeting	16 November 2023
Parish Council Meeting	18 January 2024
Parish Council Meeting	14 March 2024
23. To **CONFIRM** the date of the next meeting of the Parish Council, 16 March 2023
24. Matters raised by members, including matters for consideration at the next Parish Council meeting