

## **CODDENHAM PARISH COUNCIL**

### **GRANT APPLICATION FORM**

This application form makes up part of the Coddenham Parish Council Grant Awarding Policy. Coddenham Parish Council is keen to give financial support to local organisations and groups wherever possible. However, resources are limited and it is important that Councillors have a selection process that is both transparent and fair to all applicants. To assist them, please complete this application form giving as much information as possible about your organisation.

Completed applications should be returned either by post or electronically to the Parish Clerk, 24 Church Crescent, Sproughton IP8 3BJ, email: [clerk.coddenhampc@gmail.com](mailto:clerk.coddenhampc@gmail.com).

#### **Application Conditions**

1. Applicants can be either registered charities or local community groups. As the Parish Council has declared it's eligibility to use the General Power Of Competence, applications may also be considered from individuals of the local community for projects commensurate to Coddenham.
2. Charitable donations given by the Parish Council will be for charitable organisations in Coddenham and surrounding villages as well as other organisations who provide services to those living in the parish.
3. Funding must be spent on developing or maintaining activities or sites within Coddenham parish.
4. Groups or organisations must be able to monitor their work and/or activities in order to provide feedback to the Parish Council, if requested.
5. Groups must have a bank account in the name of the group with adequate financial controls.
6. Grants will be made at the discretion of the Parish Council.


## Details of Group/Organisation / Individual Applying for Grant

<b>Name of Group/Organisation/Individual:</b>
Citizens Advice Mid Suffolk
<b>How much grant funding are you requesting?</b>
<b>£100</b>
<b>Please give brief details of how the grant will be spent</b>
Operational costs of Citizens Advice Mid Suffolk In the last year, Citizens Advice Mid Suffolk helped 5 people in Coddendam with 44 issues. We have helped clients with several problems over the year, and several issues related to each of these problems. We will do everything we can to help your parishioners who are struggling to solve their problems, with free, independent advice. Problems we have dealt with over the last year include (but are not limited to) debt, managing finances, family breakdowns, energy costs.
<b>Who is the person accountable for this grant to be our main contact?</b>
Simon Clifton
<b>Position in group/organisation</b>
Chief Officer
<b>Contact Details</b>
Citizens Advice Mid Suffolk 5 Milton Road South Stowmarket Postcode: IP14 1EZ Email:manager@midsuffolkcab.org.uk Tel: 01449 673186 Mobile:
<b>Are you a registered charity, if so, please state your charity number?</b>
Yes <input checked="" type="checkbox"/> 1107152 No <input type="checkbox"/>
<b>Does your group/organisation have a set of rules? If so, please enclose a copy or a link to your website where these are displayed. This applies to your first application</b>
Yes <input checked="" type="checkbox"/> <a href="https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/4012590/governing-document">https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/4012590/governing-document</a> No <input type="checkbox"/>

**Signatures (2 required)**

**We, the undersigned, on behalf of the applicant group/organisation/individual understand and agree that we are authorised to complete this application form. All information submitted in this application is accurate to the best of our knowledge and the Parish Council will be informed if there are any changes to this application or any change in circumstances affecting this grant**

Name Jasmine Last	Position in group Community Officer
Signature 	Date 11/11/22

Name Simon Clifton	Position in group Chief Officer
Signature 	Date 11/11/22

Please provide details of the bank that the grant is to be paid into, if awarded, as follows:

**Account name: Mid Suffolk Citizens Advice Bureau**

**Sort Code: 40-52-40**

**Account number: 00022802**

**Bank: CAF Bank Ltd**