

# Coddenham Parish Council



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To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Tuesday 14 November 2023**, scheduled for 7.30pm, at the Coddenham Centre Meeting Room, when the under-mentioned business will be transacted.

*Maggie Burt*

Clerk to the Council and Proper Officer

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## AGENDA

1. **APOLOGIES:** To **RECEIVE** and **APPROVE** apologies for absence
2. **DECLARATIONS OF INTEREST:** To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests as needed
3. **PUBLIC FORUM:**
  - a) to **RECEIVE** comments from residents of the parish on current agenda items
  - b) to **RECEIVE** reports from the County and District Councillors
4. **PARISH COUNCIL MEETINGS**
  - a) To **RECEIVE** and **CONFIRM** the Minutes of the Parish Council meeting held on 4 September 2023 and Minutes of the Parish Council Extraordinary meeting held on 4 October 2023
  - b) To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 4 September 2023 Minutes of the Parish Council Extraordinary meeting held on 4 October 2023
5. **PLANNING:** To **CONSIDER** planning matters, including receipt of the Planning Schedule for October 2023 and specifically to **AGREE** a response to
  - a) DC/23/04091: FPA: installation of a mobility lift to allow access to the rear garden and erection of a front boundary wall (Amended Plans) at Dukes Head Inn, High Street, Coddenham IP6 9PN.  
**Comments to be submitted by 3 November, extended to 17 November 2023**
  - b) DC/23/04773: ALBC – installation of a mobility lift to allow access to the rear garden and erection of a front boundary wall at Dukes Head Inn High Street Coddenham Ipswich Suffolk IP6 9PN  
**Comments to be submitted by 3 November, extended to 17 November 2023**
  - c) DC/23/04912: HA: Erection of detached timber frame cart lodge/garage/garden store at Oaklands, School Lane, Coddenham, Ipswich Suffolk IP6 9PS  
**Comments to be submitted by 21 November 2023**

6. **BUDGET:**

7. To **CONSIDER** and **APPROVE** the 2024/25 Budget and Precept, including Consideration of the Coddenham Centre Funding Request.

8. **PARISH PLAN UPDATE:** To **RECEIVE** and **NOTE** an update to the Parish Plan, as requested by Cllr. Mills

9. **HIGHWAYS:** To **RECEIVE** an update from the Coddenham Parish Council Highways Working Group and to **AGREE** actions as required including a parishioner request for a Deer Warning sign to be situated on B1078 nearing the A140 at a cost of £1000.00 to the Parish Council.

10. **GREEN SPACES**

- a) To **RECEIVE** the Report from the Broom Hill Trust and to **AGREE** actions as required
- b) To **RECEIVE** the Report from the Mill Hill, Three Cocked Hat and Allotments Working Group
- c) To **RECEIVE** the Churchyard Report and to **AGREE** actions as required
- d) For **CONSIDERATION** and **DECISION** – whether a separate trust for Mill Hill should be created, as requested by Cllr Gregory
- e) For **CONSIDERATION** and **DECISION:** review of the tender responses and award of contract for maintenance for 2024 of Parish Council green spaces, as requested by Cllr Gregory
- f) For **CONSIDERATION** and **DECISION** regarding use of MSDC Grant Funding of £250 for two litter bins to be placed at the layby at the junction of the B1078 and A140 and along the Old |Norwich Road at a place yet to be determined

11. For **CONSIDERATION** and **DECISION** regarding possible use of CIL funding, as requested by Cllr Soanes.

12. **FINANCE**

- a) to **APPROVE** the Schedules of Payments for September and October 2023
- b) to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Reports for September and October 2023
- c) to receive an **UPDATE** on the provisional Budget for 2024/5

13. **CODDENHAM PARISH EMERGENCY RESILIENCE PLAN:** To **RECEIVE** and **APPROVE** the Coddenham Parish Emergency Resilience Plan as requested by Cllr Mills and to **CONSIDER** whether any additional action is required as a result of recent Storms Babet and Ciarán

14. **NEXT MEETING.**

- a) To **CONFIRM** the date of the next meeting of the Parish Council to be held at 7.30 on 3 January 2024 at The Coddenham Centre
- b) To **CONSIDER** Matters raised by members, including matters for consideration at the next Parish Council meeting (including for **CONSIDERATION** and **DECISION:** Parish Council general view of potential new development of single or multiple residential or other e.g. renewable development in the parish)