

TIME SHEET

Name: Susan Frankis
Time Period: 01/09/2023 to 30/09/2023
Position: Clerk to the Parish of Coddenham
Payscale: LCP23 £15.67 per hour

Date	Day of the Week	Daily Total	Daily Total as Units	Weekly Total
01/09/2023	Friday	25mins	0.42	
		25mins		0.42
04/09/2023	Monday	4hrs 40mins	4.67	
05/09/2023	Tuesday	2hrs 50mins	2.83	
06/09/2023	Wednesday	2hrs 15mins	2.25	
07/09/2023	Thursday	0	0.00	
08/09/2023	Friday	0	0.00	
		9hrs 45mins		9.75
11/09/2023	Monday	3hrs	3.00	
12/09/2023	Tuesday	0	0.00	
13/09/2023	Wednesday	20mins	0.33	
14/09/2023	Thursday	30mins	0.50	
15/09/2023	Friday	20mins	0.33	
		4hrs 10mins		4.16
18/09/2023	Monday	1hr	1.00	
19/09/2023	Tuesday	30mins	0.50	
20/09/2023	Wednesday	1hr 15mins	1.25	
21/09/2023	Thursday	1hr 20mins	1.33	
22/09/2023	Friday	Holiday	1.00	
		5hrs 5mins		5.08
25/09/2023	Monday	Holiday	1.00	
26/09/2023	Tuesday	Holiday	0.00	
27/09/2023	Wednesday	Holiday	0.00	
28/09/2023	Thursday	Holiday	0.00	
29/09/2023	Friday	Holiday	0.00	
		1hr		1.00

Monthly Total: 20hrs 25mins **20.41**

£319.82

Mileage Claim

Parish Council Meeting 4th September 2023, 19miles @ 45p per mile = **£8.55**

Total Amount Payable: £328.37

LGA 1972, SS101, 111, 112
 12.10.2023 + 222.04

BACS - PAYE 18.00

£532.41 £532.41

Authorised by:
 for Coddenham Parish Council

Holiday Entitlement to 31 March 2024:

(25 days @ 1hr per day + 2 days + 1 day (NALC 2022) + statutory holidays)

pro rata entitlement to 13th October 2023 = 15 days

28-Apr-23	1 day
2,3,4,5 May 2023	4 days
25,26,30,31st May 2023	4 days
1 & 2 June 2023	2 days
16-Jun-23	1 day
23-Jun-23	1 day
22, 25 Sept. 2023	2 days

TIME SHEET

Name: Susan Frankis
Time Period: 01/10/2023 to 13/10/2023
Position: Clerk to the Parish of Coddenham
Payscale: LCP23 £15.67 per hour

Date	Day of the Week	Daily Total	Daily Total as Units	Weekly Total
02/10/2023	Monday	1hr 25mins	1.42	
03/10/2023	Tuesday	1hr 25mins	1.42	
04/10/2023	Wednesday	5hrs 35mins	5.58	
05/10/2023	Thursday	35mins	0.58	
06/09/2023	Friday	1hr 10mins	1.17	
		10hr 10mins		10.17
09/10/2023	Monday	50mins	0.83	
10/10/2023	Tuesday	2hrs 5mins	2.08	
11/10/2023	Wednesday	35mins	0.58	
12/10/2023	Thursday	30mins	0.50	
13/10/2023	Friday	0	0.00	
		4hrs		4.00
Monthly Total: 14hrs 10mins				<u>14.17</u>

£222.04

Total Amount Payable:

£222.04

Authorised by:

for Coddenham Parish Council

Holiday Entitlement to 13th October 2023:

(25 days @ 1hr per day + 2 days + 1 day (NALC 2022) + statutory holidays)
pro rata entitlement to 13th October 2023 = 15 days

28-Apr-23	1 day
2,3,4,5 May 2023	4 days
25,26,30,31st May 2023	4 days
1 & 2 June 2023	2 days
16-Jun-23	1 day
23-Jun-23	1 day
22, 25 Sept. 2023	2 days

NEIGHBOURHOOD PARISH PAYMENTS

Infrastructure Team

Parish Clerk
Coddensham Parish Council

T 01449 724563
E Infrastructure@babberghmidsuffolk.gov.uk

11 October 2023

Parish Council Neighbourhood CIL Payment

Dear Clerk

We are writing to advise you that we have made arrangements to transfer to the Parish Council the Neighbourhood portion of CIL receipts received between 01 April 2023 to 30 September 2023.

Coddensham Parish Council - £7,271.62

The above payment is made under Regulations 59A and 59D of the CIL Regulations 2010 (as amended) and will be paid directly to your account via electronic transfer and should reach your bank account on or after the 16th October 2023. Please contact us if you have not received your payment by 28th October 2023.

The Developer Contributions Database on our website can be used to identify which sites have paid CIL instalments to the Council and thus contributed to the Neighbourhood CIL payment.

Please ensure you are familiar with your duties under the Regulations by following the CIL Guidance for Parish Councils and utilising the toolkits we have provided for you on our Parish Council support area of our CIL web pages.

It is a statutory requirement that you produce and publish an annual CIL Income and Expenditure Statement.

If your parish council has produced a Parish Infrastructure Investment Plan (PIIP), please could you forward a copy to us by email if you haven't already done so.

Yours sincerely

Mrs Jo Moye
Infrastructure Officer

Infrastructure Team